

Report to	Special Democratic Services Committee
Date of meeting	9 th June 2023
Lead Member	Councillor Julie Matthews, Lead Member for Corporate Strategy, Policy and Equalities
Report author	Sian Owen, Principal Officer – Strategic Marketing
Title	Draft Public Participation Strategy

1. What is the report about?

Draft Public Participation Strategy

1.1. This strategy needs to be in place to meet the requirements of The Local Government and Elections Act (Wales) 2021.

2. What is the reason for making this report?

Sub-heading (delete as needed)

2.1. To update the committee on the progress made to date in producing the strategy.

2.2. To get early engagement and feedback on the draft report.

2.3. To ensure that the strategy has the support of the committee and takes on board any recommendations for further engagement with other council committees, including the level of formal approval required.

3. What are the Recommendations?

3.1. That the Committee contributes towards creating an effective and appropriate strategy by reviewing the draft strategy and providing feedback.

4. Report details

4.1. Please find attached the draft strategy which we have as a team decided would benefit from the early view and input of this committee.

5. How does the decision contribute to the Corporate Priorities?

A well- run, high performing council

5.1. Being a 'learning' organisation that uses feedback and lessons-learned to drive organisational improvement.

5.2. Fostering a culture that welcomes fair and appropriate challenge.

6. What will it cost and how will it affect other services?

6.1. Costs are contained in Service budgets as they primarily involve staff time

6.2. Costs for the required public research were contained within the previous Corporate Plan project "People are involved in shaping and improving services"

7. What are the main conclusions of the Well-being Impact Assessment?

7.1. The Well-being impact assessment has been started and will be ready for the formal approval process, once the final version of the strategy is ready.

8. What consultations have been carried out with Scrutiny and others?

8.1. Representatives from Democratic Services, Legal, Business Improvement and Public Engagement are all on the group working on the strategy.

8.2. Two pieces of public research have been undertaken and are referenced in the draft strategy.

8.3. A final version of the strategy and the Well-being Impact Assessment will be presented to the Strategic Equality and Diversity Group on the 14th July and the final version of the strategy will be brought back to this committee in September 2023.

9. Chief Finance Officer Statement

9.1. Not required.

10. What risks are there and is there anything we can do to reduce them?

No risk associated with the recommended actions requested.

11. Power to make the decision

11.1. The Local Government and Elections Act (Wales) 2021.